

First Class 2024

Form Preview

Key Information

Expression of interest: MAC yapang First Class 24 exhibition

Venue: Museum of Art and Culture Lake Macquarie, yapang. First Street Booragul, NSW, 2284

Exhibition dates: Saturday 15 February - Sunday 6 April 2025

Exhibition opening event: Sunday 16 February 2025

Applications due: By 3pm, Thursday 7 November 2024

About the exhibition opportunity: We are inviting 2024 HSC Visual Arts students from Lake Macquarie and surrounding areas to be part of the MAC yapang *First Class 24* exhibition. Artworks may reflect a range a range of media including but not limited to, painting, drawing, printmaking, photomedia, moving image and sculpture. We are thrilled to give the Hunter region's emerging artists the opportunity to show their talent.

Open to: 2024 HSC Visual Arts students from Lake Macquarie and surrounding areas.

Please nominate work/s for possible selection, in which the student shows evidence of accomplished technical skill, and engages with high degree of conceptual and visual resolution.

Submission: This electronic SmartyGrants application is **to be completed by you** (the artist) and your parent/guardian (only if you are under 18 years of age). Whilst we strongly encourage artists to independently submit their applications, we understand that teachers may be required to assistance in the process.

Thank you for participating in this wonderful and worthwhile experience.

Key Dates:

Applications open: Monday 9 September 2024

Applications due: 3pm, Thursday 7 November 2024

Selection of exhibiting artists announced via MAC yapang website: Friday 22 November 2024

Delivery of artwork to MAC yapang: By appointment Tuesday 21 - Thursday 23 January 2025, 9am - 3pm

Exhibition opening event: Sunday 16 February 2025, event time TBC

Exhibition dates: Saturday 15 February - Sunday 6 April 2025

Collection of artwork from MAC yapang: By appointment Tuesday 8 April - Thursday 10 April 2025, 9am -4pm

Prior to entry:

- Please ensure you have read, understood, and agree to the **Terms and Conditions**.

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- Please have high resolution images available of your artwork in an accepted file format. There is a maximum file limit of 25 megabytes per application. However, it is strongly recommended you try to keep files under 5 megabytes. For iPad and iPhone users, ensure your file has been converted from HEIC to an accepted file type or take your image without the 'live' function.
- For moving image artworks, be ready to upload some high resolution still images and send your artwork by WeTransfer to firstclass@lakemac.nsw.gov.au with your full name in the title. Please ensure your video is in an accepted file format and is exhibition ready including any on screen credits.
- Please refer to the handy guide on our website [First Class exhibition - Museum of Art and Culture | Yapang \(lakemac.com.au\)](https://www.lakemac.com.au/firstclass) for assistance on photographing your artwork and file formats.

Contact:

For additional support with the online process please email firstclass@lakemac.nsw.gov.au

Contact Details

* indicates a required field

Artist contact details:

Artist name *

First Name

Last Name

Is the artist of Aboriginal or Torres Strait Islander origin?

- ☐ Yes
☐ No
☐ I'd prefer not to answer

What is the gender of the artist?

- ☐ Female
☐ Male
☐ Other:

Artist home address *

Address

E.g. 1A First St, Booragul NSW 2284

Artist phone number *

Must be an Australian phone number.

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Artist email (most frequently accessed) *

Must be an email address.

Alternative phone (ie parent or carer) *

Must be an Australian phone number.

Alternative email (ie parent or carer) *

Must be an email address.

School contact details:

School name *

E.g. Belmont High School

School phone number

Visual art teacher name

Visual art teacher phone number

Must be an Australian phone number.

Visual art teacher preferred email

Must be an email address.

Artwork Submission

* indicates a required field

Note, if you are selected to exhibit, these responses will be published in the exhibition object label and catalogue

Artwork title *

Check accuracy, including preferred use of upper / lower case, and spelling

Materials *

Paintings and works on paper should include all materials e.g. oil and pastel on paper NOT simply 'mixed media'. Sculpture should include all materials including any found objects. Photographs and prints should include printing method and substrate e.g. digital inkjet print on Hahnemühle 300 gsm rag. Ceramics should include clay type and glazes e.g. porcelain with blue underglaze and hand painted overglaze decoration. Moving image artworks should include the number of channels, colour, sound and running time e.g. two channel digital video, colour, sound, duration: 00.15.03 min.

Is your work framed? *

- ☐ Yes
☐ No
☐ N/A (for 3D or moving image works)

Work must be delivered ready to install. MAC yapang WILL ACCEPT unframed work however, hanging fixtures should be attached by the artist prior to delivery.

Number of pieces in total *

Size of the work/s including any mounting/framing, in centimetres (height/width/depth), as well as the overall installation size *

(e.g. 8 panels, 50 x 50cm each/ overall installation size 50 x 400cm)

Edition details

ONLY relevant for photographs, prints and moving image work

Please attach high resolution digital images of the work/s, ensuring images are in an accepted file format *

Attach a file:

Please refer to the handy guide on our website First Class exhibition - Museum of Art and Culture | Yapang (lakemac.com.au) for assistance on photographing your artwork and accepted image/video file formats. Note, images will be viewed by curators, and may also be used in catalogue and marketing material so they should showcase your work at its best!

How to upload moving image work

Please upload some high resolution still images (screenshots) above, AND send your artwork by WeTransfer to firstclass@lakemac.nsw.gov.au with your full name in the title. Ensure your video is in an accepted file format and is exhibition ready including any on screen credits.

Short description of the work / artist's statement. In your own words, please describe the IDEAS/CONCEPTS (not process) behind your work to assist the curators in understanding your submission *

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Word count:

Must be no more than 200 words.

Insurance value *

This is the replacement value we cover in the event that the work is irreparably damaged or stolen while on loan to us. If you are unsure how to value your work, consider your material costs and the time it would take to make it again.

Packing and installation instructions

Description of how the work is packed for transport, specific handling requirements, and suggested installation layout. The curators may decide to exhibit only selected elements of a body of work, based on a range of factors including curatorial narratives, technical execution, and available exhibition space.

Condition of work

List any damage to the work e.g. finger marks on drawings, creased edges of paper

Terms and Conditions of First Class 24

Eligibility

First Class 24 is open to 2024 HSC Visual Arts students from Lake Macquarie and surrounding areas.

Works nominated for ArtExpress preselection ARE ELIGIBLE for First Class 24 however, if the work is accepted for the ArtExpress exhibition tour, MAC yapping must be notified IMMEDIATELY.

Artwork

Works may reflect a range of media including but not limited to, painting, drawing, printmaking, photomedia, moving image and sculpture.

Entry procedure

Applications open in SmartyGrants Mon 9 September 2024 (EST).

Applications are due by 3pm, Thursday 7 November 2024 (EST) in SmartyGrants. LATE ENTRIES WILL NOT BE CONSIDERED.

Entry into First Class 24 requires completion of all components within the online application form, including providing quality images accurately reproducing the work, and acceptance of the Agreement section. If contact information is incomplete the applicant may be deemed ineligible.

Completing the online application form does not guarantee final selection.

Selection procedure

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Works are chosen for exhibition based on a range of factors including curatorial narratives, technical execution, and available exhibition space. The curators' decision of selection is final.

The selection of exhibiting artists will be announced via the MAC yapang website on Friday 22 November 2024. Only the curators' selection of artists will be invited to deliver work for the exhibition.

The curators may decide to exhibit only selected elements of a body of work, based on a range of factors including curatorial narratives, technical execution, and available exhibition space.

MAC yapang reserves the right not to exhibit the work if, in the opinion of the curators, the images submitted are not an adequate representation of the actual work received.

Delivery and collection of work

Works selected for exhibition will be loaned from the artist to MAC yapang and must remain on show for the full duration of the exhibition - Saturday 15 February – Sunday 6 April 2025.

Work must be delivered ready to install. MAC yapang WILL ACCEPT unframed work however, hanging fixtures should be attached by the artist prior to delivery.

Artists are responsible for arranging delivery and collection of their work to MAC yapang. Adequate precautions must be taken in packing of work as no responsibility will be taken for damaged or lost work in transit. If the work is sold whilst on display, MAC yapang will arrange collection with the purchaser.

DELIVERY AND COLLECTON OF WORK IS BY APPOINTMENT ONLY. If you are selected to exhibit, please ring (02) 4921 0382 to book a delivery and collection time.

Delivery hours are 9.00 am and 3.00 pm Tuesday 21 – Thursday 23 January 2025. Work will not be accepted outside these hours without prior arrangement.

Collection hours are 9.00 am and 4.00 pm Tuesday 8 – Thursday 10 April 2025. Work will not be accepted outside these hours without prior arrangement.

If work has not been collected within 6 months after the cessation of the exhibition, MAC yapang may, after having made all reasonable efforts to locate the artist and return the work:

- place the work in storage with any warehouse company at the account and risk of the artist;
- retain possession and charge storage fees at the rates quoted by any such warehouse company;
- carry insurance of the work at the artist's cost;
- If the work has not been collected within 1 year after the cessation of the exhibition, the MAC yapang may, after having made all reasonable efforts to locate the artist and return the work, dispose of the work.

Insurance and indemnity

MAC yapang will insure the work against loss, damage, theft, and destruction whilst it is at the venue. The insurance will be for a sum not less than the agreed value of the work as listed on the application.

If the work has been damaged and is reparable, MAC yapang will pay the artist the reasonable costs of repair to the work or, if the artist consents to MAC yapang making the repair, repair the work to the artist's satisfaction.

If the work is lost, stolen or irreparably damaged, MAC yapang will promptly notify the artist in writing and pay the artist the agreed value of the work.

Sale of work

In the event of sales enquiry, the artist will be contacted by MAC yapang on behalf of the interested party. Sales made through MAC yapang will incur a 25% commission fee.

Installation and duty of care of work

MAC yapang acknowledges that the work loaned always remains the property of the artist. MAC yapang will:

- will handle the work with special care at all times to prevent alteration, damage or deterioration to the work that is not a characteristic of the work;
- use best endeavours to ensure the work is displayed in a manner that is fair, accessible to the public and does not infringe the artist's right of integrity of authorship in the work;
- ensure that installation and repacking is carried out by suitably qualified personnel;
- follow any packing instructions provided by the artist;
- retain all original packing materials and use them for repacking the work at the close of the exhibition. Any damaged packaging will be discarded and replaced as necessary, ensuring that all components are relabelled;
- ensure the safe protection of the work at all times including storage and installation of the work in places equipped with adequate fire detection, protection and security monitoring systems.

Maintenance and repairs

MAC yapang accepts responsibility for maintaining the work. If the work becomes deteriorated or damaged and is reparable, the artist will be consulted and given the opportunity to carry out the necessary repairs. MAC yapang will pay the artist the reasonable costs of repair to the work or, if the artist consents to MAC yapang making the repair, repair the work to the artist's satisfaction.

MAC yapang:

- is entitled to affix hanging devices (including but not limited to, D-rings and pins), remount, reframe, provide a backing board, substitute plexiglass for glass and vice versa to the work;
- must return the work to the artist in the original frame or mount unless other arrangements are made between the artist and MAC yapang in writing.

If the work is constructed of non-durable materials, or if change or decay is in any way the essence of the work, MAC yapang will not be obliged to attempt to prevent any deterioration or make good any damage to the work which is attributable to that fact.

Catalogue and interview

Information collected in the application form including artist name and artwork details may be used in a catalogue and/or education resource supporting the exhibition.

MAC yapang will have full responsibility for the selection of any exhibition catalogue and/or education resource's writer/s, editorship of its text and reproductions, and its design.

MAC yapang will provide the artist with a free sample of the catalogue and/or education resource.

Invited artists will have the option of participating in a video interview which will be made available to the public. The artist gives permission for their statement and/or interview to be edited.

Copyright and moral rights

The artist:

- provides a perpetual licence for their work to be reproduced, in part, or whole, in promotional material, critical review; any catalogue and/or education resource, and in a non-commercial archive, non-lending reference and database of the exhibition;
- acknowledges that, while the work is on display, and despite best efforts, it will be impracticable for MAC yapang to prevent visitors taking photographs of the work (including on their smartphones). The artist will not hold MAC yapang liable for such photography or a visitor's subsequent use of such photographs;
- acknowledges that whilst MAC yapang will publish the work on web-based media in accordance with this agreement, MAC yapang cannot and does not warrant that the users of web-based media will respect the artist's copyright or moral rights.

MAC yapang will appropriately identify the artist as the creator of the work in all publicity of the exhibition, catalogues and any authorised reproductions.

Privacy and archive

Information provided in the application form will be used solely for the purposes of exhibition preparation, display, and promotion, unless the artist elects to receive further marketing material.

MAC yapang will properly maintain its archive, and not use or intentionally permit others to use, the archive for any purpose not specified in the application form without the artist's prior written consent.

MAC yapang will return archive material to the artist if the archive is disassembled or MAC yapang ceases to be solvent.

Disputes

If a dispute or disagreement arises between MAC yapang and the artist in connection with these Terms and Conditions, either party must notify the other party in writing about the dispute, and each party must refrain from starting any litigation or arbitration in relation to the dispute until the parties have complied with this clause.

The parties should meet within 14 calendar days after receipt of the notice of dispute and hold good faith discussions to attempt to resolve the dispute.

If the Dispute is not resolved within 28 calendar days after receipt of the notice of dispute, the parties agree to submit the dispute to mediation.

If the parties are not able to agree to a mediator or mediation process within 35 calendar days after receipt of the notice of dispute, the parties must submit the dispute to mediation according to the Arts Law Centre Mediation guidelines current at that time.

If the parties are unable to resolve the Dispute within 7 calendar days of commencing mediation or such later time as may be agreed during the mediation, either party may refer the matter to arbitration or commence litigation.

The parties must continue to perform their respective obligations under these Terms and Conditions despite the existence of a dispute.

General provisions

MAC yapang and the artist acknowledge that the artist is an independent contractor and that nothing in this agreement creates any relationship of partnership or employment between the parties.

A notice required to be given under these Terms and Conditions may be delivered by hand, sent by pre-paid post or emailed or to MAC yapang's address/email as stated in the Terms and Conditions, or the address/email the artist has provided on their application form. Notices are taken to have been served when received, or within 2 business days of having been sent, whichever occurs first.

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These Terms and Conditions are the entire agreement between the parties regarding its subject matter. Any previous understanding, Terms and Conditions, representation or warranty relating to this subject matter is replaced by this one and has no further effect.

Nothing in these Terms and Conditions transfers or excludes any applicable cultural rights in favour of Australian Indigenous people that may be implemented under Australian law.

These Terms and Conditions may only be modified by a written amendment signed by the parties.

Invalidity of any clause of these Terms and Conditions will not affect the validity of any other clause except to the extent made necessary by the invalidity.

These Terms and Conditions are governed by the law in force in New South Wales. The parties submit to the jurisdiction of the courts of that State and any court competent to hear appeals from those courts.

Agreement and Feedback

* indicates a required field

A PDF of your submitted application form will be emailed to the registered email address of the person submitting this application.

Please keep a copy of the PDF and related material that you attached/uploaded to the application.

Agreement

If the work in this application is selected for the MAC yapang *First Class 24* exhibition, the artist/parent/guardian (if the artist is under 18 years of age), agree to the Terms and Conditions.

Please type your name and details below to certify the information. Typing your name will be taken to be as binding as a signature.

I declare the above to be true *

☐ Yes

Parent/carer full name *

Artist full name *

Date *

Must be a date.

Feedback

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We value any feedback you may have regarding our online expression of interest process.

How did you hear about First Class 24?

- ☐ School
- ☐ MAC yapang website
- ☐ Visiting MAC yapang
- ☐ Other:

Did your teacher assist you with this application?

- ☐ Yes
- ☐ No

Please indicate how you found the online application process:

- ☐ Very easy
- ☐ Easy
- ☐ Average
- ☐ Difficult
- ☐ Very Difficult

How long did it take you to complete this application?

Please provide us with any improvements and/or additions to the application process/form that you think we need to consider: